

**GEDDINGTON NEWTON AND LITTLE OAKLEY PARISH COUNCIL  
MINUTES OF THE ANNUAL MEETING (SOMETIMES CALLED THE AGM) HELD ON  
15th MAY 2023 at 7.00pm.**

**Members present:** Cllrs J Padwick (Chair), M Rowley (Vice Chair), C Buckseall, D Lomasney, B McCreery, C Wrighting.

**001/24: ELECTION OF CHAIRMAN FOR THE FORTHCOMING YEAR**

Cllr Rowley proposed that Cllr Padwick be nominated as Chairman for the forthcoming year. Seconded by Cllr Wrighting.

All councillors present were in favour of the motion.

**APOLOGIES:**

Cllrs T Bailey, N Richardson, Paul Johnson.

**002/24: ELECTION OF VICE CHAIRMAN FOR THE FORTHCOMING YEAR**

Cllr McCreery proposed the nomination of Cllr Rowley as Vice Chair for the forthcoming year, seconded by Cllr Lomasney. All councillors present were in favour.

| <b>APPOINTMENT OF MEMBERS FOR COMMITTEES</b>                               |                                                                                                                            |                                                                      |                                                               |                              |
|----------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|---------------------------------------------------------------|------------------------------|
|                                                                            |                                                                                                                            | Nominated by                                                         | Seconded by                                                   | All in favour                |
| <b>Finance</b><br><i>(normally the Chair, the Vice-Chair and the RFO).</i> | <i>Cllr Padwick<br/>Cllr Rowley<br/>Anita Curtis (clerk &amp; RFO)<br/>Cllr McCreery</i>                                   | Cllr Lomasney<br>Cllr Lomasney<br>Cllr Lomasney<br><br>Cllr Lomasney | Cllr Rowley<br>Cllr Padwick<br>Cllr Rowley<br><br>Cllr Rowley | Yes<br>Yes<br>Yes<br><br>Yes |
| <b>Capital projects</b>                                                    | <i>It was agreed that this will sit within the Finance function.</i>                                                       |                                                                      |                                                               |                              |
| <b>Planning</b>                                                            | Cllr Buckseall                                                                                                             | Cllr McCreery                                                        | Cllr Lomasney                                                 | Yes                          |
|                                                                            | <i>It was agreed that collectively all cllrs are members of the Planning Committee.</i>                                    |                                                                      |                                                               |                              |
| <b>Recreation &amp; Environment</b>                                        | Cllr Lomasney (to lead)                                                                                                    | Cllr McCreery                                                        | Cllr Rowley                                                   | Yes                          |
| <b>Lighting/ footpaths</b>                                                 | Cllr McCreery<br><i>Note: Lighting now comes within the Parish Plan, which is an ongoing agenda item (as per AGM 2017)</i> | Cllr Padwick                                                         | Cllr Wrighting                                                | Yes                          |
| <b>Road Safety</b>                                                         | Cllr Lomasney<br><i>Note: linked to lighting</i>                                                                           | Cllr Wrighting                                                       | Cllr Rowley                                                   | Yes                          |

|                                         |                                                                                                                                                               |                |               |     |
|-----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|---------------|-----|
|                                         | <i>&amp; footpaths.</i>                                                                                                                                       |                |               |     |
| <b>Parish Plan</b>                      | Cllr Wrighting,<br>(assisted by Cllr Padwick)                                                                                                                 | Cllr Padwick   | Cllr Rowley   | Yes |
| <b>Social Media and Communications,</b> | Cllr Rowley<br><i>Note: to include Facebook)</i><br><i>Note: Paul Johnson has said he is happy to continue to liaise and still continue with the website.</i> | Cllr Wrighting | Cllr Lomasney | Yes |

#### **APPOINTMENT OF PARISH REPRESENTATIVES**

|                                       |                                                                                                                                                       |  |  |  |
|---------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|
| <b>Flood Wardens</b>                  | Cllr Bailey , Sarah Pask (agreed by SP in email 14.6.22)<br>(Jerry Lee is deputy for Sarah Pask)<br>Richard Broughton (agreed by RB in email 16.6.22) |  |  |  |
| <b>Advisory Strategic Rural Group</b> | Cllr Rowley                                                                                                                                           |  |  |  |
| <b>Village Hall</b>                   | Cllr Richardson                                                                                                                                       |  |  |  |
| <b>Neighbourhood Watch</b>            | Cllr Lomasney ( <i>for whole of the Parish</i> )                                                                                                      |  |  |  |
| <b>Samuel Lee Charity</b>             | <i>(3 members to be nominated by the PC)</i> Cllr McCreery, Jane Charlton-Jones ( <i>nominated for a 5-year term</i> )                                |  |  |  |
| <b>Dallington Charity</b>             | <i>(The PC are members of the committee only).</i> Cllr Rowley                                                                                        |  |  |  |

All the above posts were nominated by Cllr Padwick, seconded by Cllr Lomasney, with all councillors present in favour.

|                                                   |                                                                                             | <b>Nominated by</b> | <b>Seconded by</b> | <b>All in favour</b> |
|---------------------------------------------------|---------------------------------------------------------------------------------------------|---------------------|--------------------|----------------------|
| <b>Appointment of Responsible Finance Officer</b> | Anita Curtis                                                                                | <i>(statement)</i>  |                    |                      |
| <b>Appointment of Internal Auditor</b>            | Fortus                                                                                      | Cllr Rowley         | Cllr Buckseall     | ✓                    |
| <b>Register of Interests</b>                      | <i>Reminder only - all cllrs to ensure that the details they have given are up to date.</i> |                     |                    |                      |

|                                                                                                  |                                                                                |                            |                  |   |
|--------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|----------------------------|------------------|---|
| <b>003/24<br/>Adoption of<br/>Standing<br/>Orders</b>                                            | It was proposed that they be adopted for the next 12 months.                   | Proposed by<br>Cllr Rowley | Cllr<br>Lomasney | ✓ |
| <b>004/24<br/>Adoption of<br/>Financial<br/>Regulations</b>                                      | It was proposed that they be adopted for the next 12 months.                   | Cllr Wrighting             | Cllr<br>McCreery | ✓ |
| <b>Approval and<br/>signature of<br/>Minutes of<br/>AGM held on<br/>9<sup>th</sup> May 2022.</b> | Approved at 13.6.22 PC meeting (019/23)                                        |                            |                  |   |
| <b>Matters arising<br/>from Minutes<br/>of AGM held on<br/>9<sup>th</sup> May 2022.</b>          | <b>Matters arising.</b><br>Both actions were carried out. See 019/23 (13.6.22) |                            |                  |   |

| <b>CHAIR, COMMITTEE AND REPRESENTATIVE REPORTS</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |  |  |
|----------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|
| <b>Chairman's report</b>                           | Cllr Padwick has been Chair since October 2022. He stated that he is happy to continue as Chair for this year but he is not intending to put himself forward for nomination for the following year. He will therefore be working towards another councillor taking on the role of Chair for the following year. Those projects that have been started on or continued with in the last financial year Have been the extension to the car park, the outdoor gym and the work with trees in the Parish, for which he thanked Cllr Lomasney. |  |  |  |
| <b>Finance</b>                                     | No report                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |  |  |
| <b>Planning</b>                                    | No report                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |  |  |
| <b>Road Safety</b>                                 | No report                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |  |  |
| <b>Recreation/<br/>Environment</b>                 | No report                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |  |  |
| <b>Parish Plan</b>                                 | No report                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |  |  |
| <b>Neighbourhood<br/>Watch</b>                     | No report                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |  |  |
| <b>Samuel Lees<br/>charity</b>                     | No report                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |  |  |
| <b>Dallington<br/>charity</b>                      | No report                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |  |  |

|              |  |  |  |  |
|--------------|--|--|--|--|
| Village Hall |  |  |  |  |
| Youth Club   |  |  |  |  |

**ACTION 1:**

|                      |                                                                                                                                                          |
|----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Flood Wardens</b> | Cllr Bailey      Sarah Pask (agreed by SP in email 14.6.22)<br>(Jerry Lee is deputy for Sarah Pask)<br>Richard Broughton (agreed by RB in email 16.6.22) |
|----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|

**The clerk to send an email to the two residents, to ask them if they are happy to remain as flood wardens.**

*There being no further business the Annual Meeting closed at 7.34 pm*